



WCS INSTITUTE
RESEARCH FELLOWSHIP PROGRAM APPLICATION FORM
APPLICATION DEADLINE: SEPTEMBER 15, 2008

COVER SHEET

Please submit this application electronically, following the instructions at <http://programs.wcs.org/grants>.

PROJECT TITLE

RESEARCH COUNTRY

PRINCIPAL INVESTIGATOR

Indicate One
Select

First Name

Last Name

PI'S NATIONALITY

GENDER

Select

DATE OF BIRTH

Day 01 Month 01 Year

HOW DID YOU HEAR ABOUT RFP? Select

CONTACT INFORMATION:

Department

Title (Please indicate "MSc student" or "PhD student" if research supports pursuit of a degree.)

Organization

Outside of the U.S.: Include International Country Code

TELEPHONE:

Street

EMAIL:

City, State/Province, Zip

Country

HOW MANY PREVIOUS RFP PROPOSALS HAVE YOU SUBMITTED?

Select
Select
Select

IS THIS CURRENT PROPOSAL A RESUBMISSION OF A PREVIOUSLY SUBMITTED PROPOSAL TO THE RFP?

HAVE YOU HAD PRIOR PROFESSIONAL CONTACT WITH WCS, FAUNA & FLORA INTERNATIONAL, CONSERVATION INTERNATIONAL, OR BIRDLIFE STAFF IN THE REGION IN WHICH YOUR PROPOSED WORK WILL OCCUR?

(IF YES, WITH WHOM?)

PROJECT INFORMATION:

	Starting Month, Year	Ending Month, Year
PROJECT PERIOD CORRESPONDING TO FUNDING REQUEST FROM WCS:	Month 01 Year 2008	Month 01 Year 2008
TOTAL BUDGET:	\$ _____	US DOLLARS
AMOUNT REQUESTED FROM WCS:	\$ _____	US DOLLARS (MAXIMUM: \$25,000 USD)

SUPPORT FROM OTHER SOURCES (NOTE ORGANIZATION, AMOUNT, AND IF PENDING):

ORGANIZATION	AMOUNT	SECURE OR PENDING (WHEN WILL NOTIFICATION OCCUR?)
	\$ _____	Select
	\$ _____	Select
	\$ _____	Select

DOES THE PROJECT INVOLVE ANY HANDLING OF ANIMALS?

IF YES, PLEASE SEE SECTION 14, "ANIMAL HANDLING REQUIREMENTS," FOR MORE INFORMATION.

Select

ABSTRACT (500 WORDS--MUST BE IN ENGLISH):

PROPOSAL

Please be concise; the number of words per section is a recommendation, not a restriction.

1. IF YOU ARE RESUBMITTING A PROPOSAL, PLEASE PROVIDE INFORMATION OUTLINING WHAT HAS CHANGED FROM YOUR LAST PROPOSAL (300 WORDS):

2. INTRODUCTION (750 WORDS):

a. What is the conservation issue your project will address?

b. How will your project address the conservation issue? (Explain your project's conservation application.)

3. BACKGROUND INFORMATION (750 WORDS):

a. Please describe the study area where your project will take place:

b. Please state the IUCN Red List status of the species you will be studying (if applicable). See <http://www.redlist.org/>.

c. Please describe any prior research that has been done on your topic of study (also known as a Literature Review).

d. Please describe any prior conservation action on this topic done by both you and others.

4. PROJECT DESIGN AND METHODS (1,500 WORDS):

a. Please state the research question(s) that your study seeks to answer.

b. Please state your research goal(s) and, for each goal, provide specific aims, a description of methods, and plans for data analysis.

5. INVOLVEMENT OF LOCAL PEOPLE: (750-1,000 WORDS)

a. Please describe how your project will develop local professionals (beyond the PI, if PI is a national).

b. Please describe how your project will involve the local people.

c. Please describe how your project will provide educational material to the local people.

6. POST-PROJECT FOLLOW-UP (750 WORDS):

a. Dissemination of results"

b. Possible post-project conservation action:

c. Evaluation: How will success be measured?

d. We encourage the use and reuse of equipment. Please explain how any equipment purchased with WCS funds will be used when the project is finished.

7. TIMETABLE: INSERT MONTH AND YEAR IN EACH COLUMN HEADING USING THE FOLLOWING FORMAT: E.G., JANUARY 2009 AS 01/09. LIST EACH OF YOUR PROJECT ACTIVITIES AND PLACE AN "X" IN THE CORRESPONDING MONTHS' COLUMN(S). THE MAXIMUM NUMBER OF COLUMNS IS 12 AS THE RFP ONLY SUPPORTS PROJECTS FOR A DURATION OF 1 YEAR.

	Month/Year											
Activity												

8. BUDGET FOR ONE YEAR:

a. Please describe your entire budget, including funds requested from other organizations. Insert expenses requested from WCS in the appropriate column.

Note 1: WCS RFP does not provide funds for the following: Salary for PI (though salary for field assistants is acceptable); overhead costs; costly laboratory analyses; gene storage; vehicle purchase; computer purchase; conference attendance; expeditions; travel to scientific meetings; construction of permanent field station; tuition costs; captive breeding.

Note 2: If you are requesting digital cameras or GPS units with particular specifications please justify why those specifications are required for your methodology.

Use this form as a template for describing your research budget.

Item/Activity Category	Description	Non-WCS Expenses in US\$	WCS Expenses in US\$	Total Project Expenses in US\$
Salaries for field staff & assistants				
Food/Lodging/"per diems"(specify # of people at daily rate for # of days)				
Purchased services				
Equipment \$250-\$5,000 (please list)				
Equipment over \$5,000 (please list)				
Expendable supplies & materials				
Maintenance				
Communications				
Travel - local (day)				
Travel - overnight				
Miscellaneous				
	TOTAL			

b. **BUDGET JUSTIFICATION:** For each budget item, explain why you need items/expenses requested from WCS.

Item/Activity Category	Justification
Salaries for field staff & assistants	
Food/Lodging/"per diems" (specify # of people at daily rate for # of days)	
Purchased services	
Equipment \$250-\$5,000 (please list)	
Equipment over \$5,000 (please list)	
Expendable supplies & materials	
Maintenance	
Communications	
Travel - local (day)	
Travel - overnight	
Miscellaneous	

9. **SELECTED BIBLIOGRAPHY:** Any literature cited in your proposal must be present in the literature review (750 -1,500 words):

Once you have uploaded this application form to <http://programs.wcs.org/grants>, please obtain the following documentation and post along with your application as per the instructions on the web site:

10. **CURRICULUM VITAE OF PRINCIPAL PERSONNEL:** This includes the PI and any advisors. Please indicate project role of individual for each CV attached.

Please list your collaborators and any additional comments in the field below.

11. **PERMIT OR LETTER OF ENDORSEMENT:** We require evidence that you have the host country's permission or endorsement to conduct research at your study site. If the host country does not require you to obtain a permit, please explain this in the field provided below and submit a letter of endorsement in its place. (A letter of endorsement is a letter from the appropriate host country institution [e.g., Ministry of Forestry, Ministry of Parks and Wildlife, etc.] describing their endorsement of your research project.)

Please add any additional comments regarding your endorsement in the field below.

12. **LETTER OF RECOMMENDATION:** We require a single letter of recommendation from your academic advisor, work supervisor, or another individual who is familiar with your abilities, and who does not have a direct role in your project. This letter should express her/his degree of confidence in your abilities and qualifications to complete the work you propose to do.

Please add any additional comments regarding your letter of recommendation in the field below.

13. **SUPPORTING DOCUMENTATION/APPENDICES:** Please upload any additional information that you deem necessary for the overall explanation of the project. If your project involves interviewing people, please include a draft of sample questions.

Please add any additional comments regarding your supporting documentation in the field below.

14. ANIMAL HANDLING REQUIREMENTS

PLEASE NOTE THAT ALL PROPOSALS TO THE RESEARCH FELLOWSHIP PROGRAM THAT INVOLVE ANIMAL HANDLING WILL BE REVIEWED BY OUR VETERINARY STAFF. IF YOUR PROJECT INVOLVES ANIMAL HANDLING, WE REQUIRE A BRIEF DESCRIPTION OF YOUR HANDLING METHODS INCLUDING: TRAPPING, IMMOBILIZATION, COLLECTION OF BIOLOGICAL MATERIAL, COLLECTION OF SPECIMENS, MARKING AND TELEMTRY OF INDIVIDUALS, EXPERIENCE OF ANIMAL HANDLING PERSONNEL, PERMISSION TO CONDUCT PROCEDURES AND EXPORT MATERIAL.

Please complete all sections. Indicate "not applicable" in any section that does not apply to your study.

14A. TRAPPING:

14A.1 Identify/describe the type of traps or nets used.

14A.2 Detail the frequency of monitoring traps.

14A.3 How will animals be handled during trapping process?

14A.4 How do the researchers plan for animal emergencies that may arise during the trapping process?

14B. IMMOBILIZATION:

14B.1 List all drug(s) and dosage(s), and method of administration used for immobilization.

14B.2 Detail the care of the animal during immobilization.

14B.3 Identify/describe all procedure(s) to be carried out during immobilization.

14B.4 How do the researchers plan to deal with animal emergencies that may arise during the immobilization process?

14C. COLLECTION OF BIOLOGICAL MATERIAL:

14C.1 List the material to be sampled (blood, tissue, stomach contents, feathers, skin, fur, etc.).

14C.2 Identify/Describe the methods used in obtaining samples from individual animals (in depth).

14C.3 Identify the method of preservation of samples (brief).

14C.4 Identify the methods of analysis of samples (brief).

14D. COLLECTION OF SPECIMENS:

14D.1 Are there limits set on the number of individuals of each species which would be euthanized?

14D.2 Identify the methods which will be used to euthanize specimens.

14D.3 What is the intended destination of the collection (museum, university, etc.)?

14E. MARKING AND TELEMETRY OF INDIVIDUALS:

14E.1 Identify/Describe marking.

14E.2 Identify/Describe banding or tagging.

14E.3 Identify/Describe radio-telemetry devices.

14F. EXPERIENCE OF ANIMAL HANDLING PERSONNEL: Please describe the experience and qualifications of the personnel who will be performing the above procedures.

14G. PERMISSION TO CONDUCT ANIMAL PROCEDURES AND EXPORT BIOLOGICAL MATERIAL: The investigator must obtain permission to carry out research and export biological material from the appropriate authorities. Please indicate what permission you have and attach documents following the instructions on the website.

14H. ANIMAL AND HUMAN INFECTIOUS DISEASE SAFETY:

14H.1 How will the investigator ensure that human and animal diseases will not be transmitted to and among study animals being handled?

14H.2 How will the investigator protect project participants from contracting infectious diseases from animals?